

## SAFE TAKOMA

### Report, March 2008

Prepared by Safe Takoma, Incorporated on behalf of the  
Takoma DC Neighborhood Association

7106 Piney Branch Road

Washington, DC 20012

Contact: Sara Green, Secretary, Safe Takoma Incorporated, 202-829-8802

### Funds expended

Funds expended during the report period: \$1966.89

\$75.00 reimbursement to Sara Green for April 2007 DC corporate registration  
\$1,700.00 Kathryn Liss, AFSC, for Feb 29-Mar 2 HIPP training  
\$191.89 Sara Green, expenses related to the Feb 29-Mar 2 HIPP training

Prior District funds expended: \$4,749.74; Current: \$1,135.13

Prior funds expended, Takoma Park, MD reimbursement: \$801.86; Current: \$831.76

### Funding balances (March 31, 2008)

District of Columbia:

Revenues: \$75,000.00

Funds expended: \$5,884.87

Balance: \$70,250.26

Takoma Park, MD:

Revenues: \$876.86

Funds expended: \$1,633.62

Balance: (\$772.76)

### Status

The Safe Takoma program undertook the following organizational and programming steps in March 2008.

- Sponsored a second offering of Help Increase the Peace Program (HIPP) conflict-resolution training, February 29 through March 2, at the City of Takoma Park, Maryland Community Center. Four Maryland and six District of Columbia residents, aged 16 to 66, participated.
  - Monika Megyesi of the Conflict Resolution Center of Montgomery County was a co-facilitator at the training, the first step in a promising partnership with STI, which is expected to include future joint programs and training.
  - Eight of the participants, plus two others from the November 2007 training, asked to enroll in the second phase of the training to become facilitators when

that training is available.

- Teenage participants agreed to help facilitate future conflict resolution workshops.
- STI Vice President Faith Wheeler and Secretary Sara Green participated in the HIPPP training, as attendees and as support volunteers
- Faith proposed the possibility of delivering services to youth residents of the group home in the 700 block of Whittier Street, NW (March 4).
- Faith was in touch with Laura White, a member of the Montgomery College staff who is versed in conflict resolution. The referral was provided by the office of TP-SS Provost Brad Stewart, who is a member of Safe Takoma's Advisory Committee (March 4).
- STI's Board of Directors met on March 6 to discuss the pending work plan and future activities. Peter Meleney and Wolfgang Mergner of the Conflict Resolution Center of Montgomery County attended and agreed to serve as Safe Takoma Advisory Committee members.
- Prepared and transmitted Safe Takoma February 2008 report and account balances to MPD-4D Commander Linda Brown, MPD administrator Robin Brabham, and Takoma Park Police Chief Ron Ricucci.
- Provided a work plan update (March 24) breakdown of expenditures of Washington DC fund at the request of MPD administrator Robin Brabham.
- Seth Grimes coordinated continued drafting of a detailed work plan for consideration by the Takoma Park City Council.
  - Seth met on March 13 with Christopher King of the Community Action Group of Takoma Park, Maryland, to discuss the work plan and programming initiatives.
  - Seth discussed Safe Takoma issues in an e-mail exchange with community activist Howard Kohn (March 23).
  - Seth consulted Council Member Josh Wright for feedback on the draft work plan. Seth and Josh met to discuss the plan on March 31.
- Submitted IRS form 990-EZ for STI's 2007 fiscal year, which ended September 30, 2007.
- Prepared for a Takoma Park City Council session on a Safe Takoma Memorandum of Understanding scheduled for April 7.

Safe Takoma has no equipment, leases, employees or financial obligations.

## Expenditure authorization request

Amounts are **ceilings** for **authorization** for the remainder of Safe Takoma FY08. Costs would be split between Takoma Park, MD and Washington, DC funding. Actual expenditures should be less.

Accounting Services

\$600 (estimate)

Administrative and miscellaneous

\$400

Office equipment and supplies

\$2,400 (estimate)

Office phone & Internet

\$600 (5 months at \$120/month, estimate)

Office space

\$3,000 (5 months at \$600/month, estimate)

Programming: Conflict resolution/peer-mediation training

\$6,000

Programming: Neighborhood/business safety assessments

\$800

Programming: Whistles & lanyards, trial program, 200

\$1,200 (estimate)

Programming: Youth development including pre-apprenticeship training (highly preliminary; included for authorization purposes)

\$15,000

Public meeting space

\$300

Staff, Program Coordinator

\$35,200 (22 weeks, 40 hours/week, \$40/hour (ceiling for authorization purposes), estimate)

Support for publication of police and neighborhood-crime information in the Takoma DC Neighborhood Association's newsletter and for materials for Takoma DC's Orange Hat patrols.

\$500 (5 months at \$100/month, estimate)