

SAFE TAKOMA

Report, January 2008 (rev Feb 21, 2008)

Prepared by Safe Takoma, Incorporated on behalf of the
Takoma DC Neighborhood Association

7106 Piney Branch Road

Washington, DC 20012

Contact: Sara Green, Secretary, Safe Takoma Incorporated, 202-829-8802

Funds expended

Funds expended during the report period:

Check Number	Date	Payable To	Amount	Remarks
	pending	Alliance Member Services	\$981.45	Insurance for grantee Takoma DC Neighborhood Association as required by the Washington DC Safe Takoma grant agreement and as authorized by Cmdr. Hilton Burton.
	pending	1&1 Internet Inc.	\$6.12	Internet domain-name registration.

Prior District funds expended: \$3,765.23; Current: \$984.51

Prior funds expended, Takoma Park, MD reimbursement: \$873.80; Current: \$3.06

Status

The Safe Takoma program undertook programming steps in January 2008:

- Seth Grimes met with Takoma Park City Council Member Terry Seamens on January 16 to discuss, *inter alia*, support for Community Action Group public-safety related programming efforts.
- Seth Grimes met with Takoma Park Police Chief Ron Ricucci on January 22 to explore a funding use by the Takoma Park Police Department.
- Safe Takoma's board of directors met on January 22 with Takoma Park City Council Members Josh Wright and Terry Seamens and Takoma Park Police Captain Ed Coursey in attendance. The board voted, with advice from the council members, to request that the City of Takoma Park release budgeted funds to Safe Takoma, Inc. in \$25,000 tranches on March 1, July 1, and October 1, with funding extended into FY09; also to request that the District of Columbia extend the grant period of performance through its FY09 and the Safe Takoma would proceed with a request for authorization to hire a part-time project coordinator.
- Elected Natasha Wilkins, a Takoma DC resident with graduate training in conflict resolution, to Safe Takoma's Board of Directors.
- Elected Cherita Whiting, Terry Goings, and MPD-4D Officer Heather Straker to the Advisory Committee.
- Planned a third offering of Help Increase the Peace Program mediation training. The first of two parts would be held at the Takoma Park Maryland Community Center, February 29-March 2. The second of two parts would be held at the Takoma DC Recreation Center, March 7-9. The second half is a follow-on for participants in the first section held the week before and in November 2007.

- Andy Kelemen met January 31 with Greg Clark, Assistant Director of the TP Recreation Dept., and Peter Meloney of the Conflict Resolution Center of Montgomery County. It was agreed that TPRD could benefit from CRCMC's services. Several opportunities were discussed, one of which can happen shortly. A substantial program was discussed where CRCMC would provide group programs to kids in TP Summer Camp(s). It was agreed that this would work very nicely since the kids are there and available already.
- Redesigned and updated Safe Takoma's Web site, <http://safetakoma.org>.
- Scheduled a meeting with grant monitors MDP-4D Commander Linda Gilmore Brown and Takoma Park Police Chief Ron Ricucci for February 1.
- Scheduled a meeting with TDCNA President Paul Schwartz and Treasurer Mark Headings for February 2 to discuss collaboration.
- Seth Grimes, Natasha Wilkins, and Advisory Committee member Roz Grigsby plan to attend the Main Street Maryland Best Practices for Public Safety program February 5 in Baltimore.

Safe Takoma has no equipment, leases, employees or financial obligations.

Funding authorization request

Amounts are ceilings for authorization. Actual expenditures should be less.

Help Increase the Peace Program – peer-mediation/conflict-resolution training -- 1st part
February 29-March 2, 2008

\$2,060 (estimate)

- \$1,200 trainer fee, Kathryn Liss
- \$500 trainer expenses
- \$400 food
- \$75 facility use – extended hours, Takoma Park, MD Community Center
- \$100 materials reproduction, miscellaneous

Help Increase the Peace Program – peer-mediation/conflict-resolution training -- 2nd part
March 7-9, 2008

\$2,400 (estimate)

- \$1,200 trainer fee, Kathryn Liss
- \$500 trainer expenses
- \$400 food
- \$200 facility use – extended hours, Takoma DC Community Center
- \$100 materials reproduction, miscellaneous

Whistles & lanyards, trial programming, 100

\$650 (estimate)

Accounting Services – 2007 tax filings – provider TBD

\$600 (estimate)

Office space

\$6,000 (10 months at \$600/month, estimate)

Office equipment and supplies
\$2,400 (estimate)

Office phone & Internet
\$1,200 (10 months at \$120/month, estimate)

Staff, Program Coordinator
\$41,280 (43 weeks, 24 hours/week, \$40/hour, estimate)

Public meeting space
\$300

Administrative and miscellaneous
\$400

Support for publication of police and neighborhood-crime information in the Takoma DC
Neighborhood Association's newsletter and for materials for Takoma DC's Orange Hat patrols.
\$1,200